



## FisMat 2013 Admission to Politecnico di Milano residences Methods of payment

[Bank transfer](#)

[Credit Card](#)

### 1. Payment through Bank transfer

The bank transfer must be carried out on Politecnico di Milano bank account – IBAN Code: [IT34T0569601620000001600X69](#). For international payments use also the Swift Code [POSO IT22](#). In the payment form write: "FisMat 2013 Accommodation - *guest's name and surname*".

To complete the reservation procedure, it is necessary to connect to [Confirm Accommodation](#)  
In the mask given below you must enter the following information:

- name of the person who paid
- amount paid
- date of bank transfer
- the reason of the payment written in the bank transfer
- the CRO number, which is the identification number of the bank transfer (not compulsory).

Furthermore it is necessary to attach the scan of the payment.

The screenshot shows a web browser window with the URL [http://web1.dirittoallostudio.it/polimi/11/housing/wsd2/page/carica\\_pagamento.php](http://web1.dirittoallostudio.it/polimi/11/housing/wsd2/page/carica_pagamento.php). The page title is "POLITECNICO DI MILANO - Diritto allo studio - Residenze". The main content area is titled "Housing Service" and contains a "Payment Confirmation" form. The form includes the following fields and instructions:

- Il sottoscritto [redacted] confirms the payment for accommodation and includes the following information about the bank transfer:
- Complete name of the guest\* (text input)
- Amount due\* (text input with a Euro symbol €)
- Payment date (gg/mm/aaaa)\* (text input with value 08/06/2011)
- Purpose of the payment\* (text input)
- CRO\* (text input)
- SWIFT (text input)
- Payment receipt (Max 2Mb)\* (file upload button labeled "Sfoglia...")

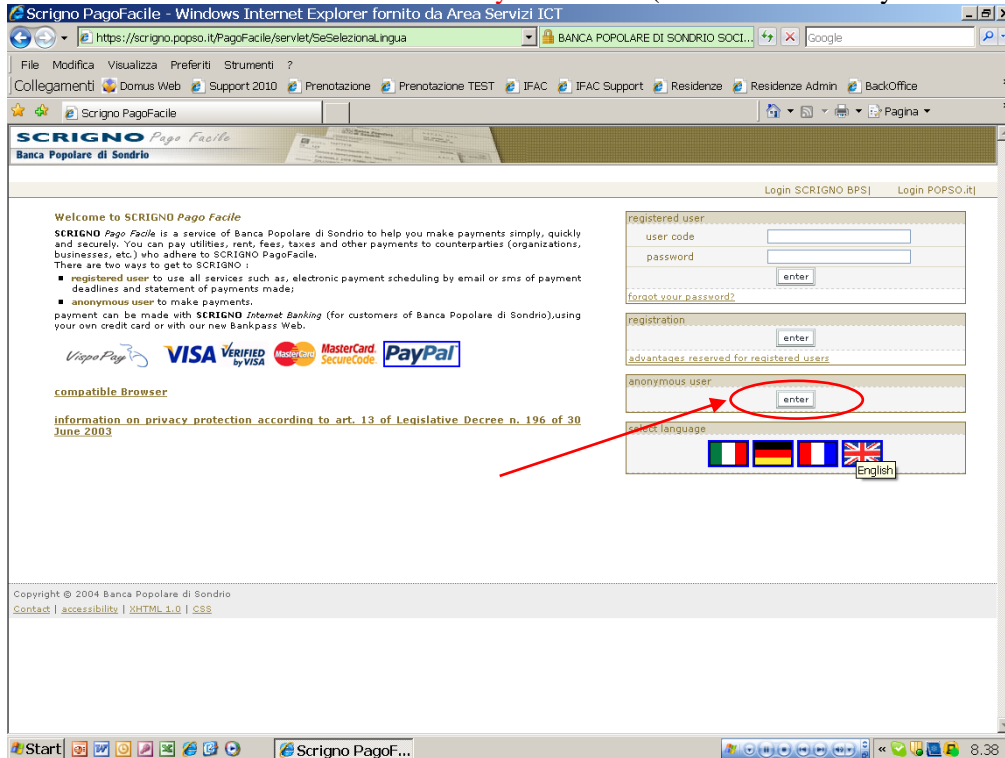
Below the form, it states: "I dati segnati con un asterisco (\*) sono obbligatori." At the bottom of the form are three buttons: "<<Indietro", "Informazioni / Aiuto", and "Avanti >>".

## 2. Payment by Credit Card

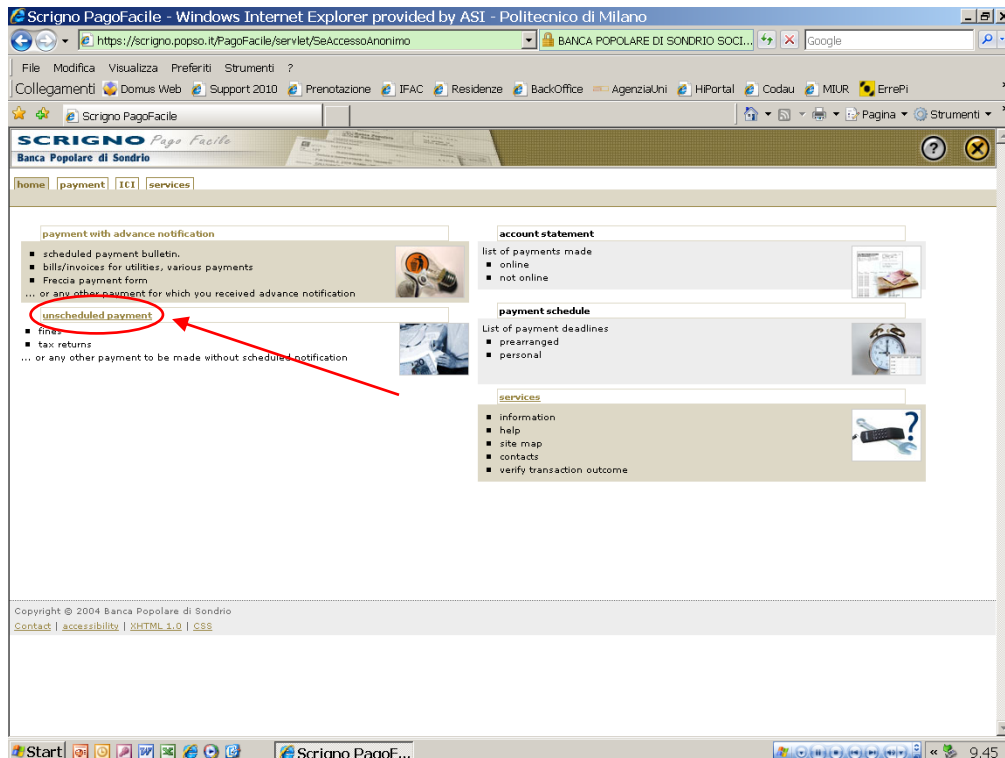
In order to settle the payment by credit card, you should access the “ScrignoPagoFacile” website at the internet address [www.scrignopagofacile.it](http://www.scrignopagofacile.it).

Accepted credit cards: VISA, MasterCard, American Express and JCB circuits. The commissions that will be charged amount to 2% for American Express and to 1,20% for the other cards.

Click on the button “enter” in the window “anonymous user” (to enter as an anonymous user)



On the top of the page, click on the “unscheduled payment” function.



Then you have to indicate:

- the beneficiary: “**Politecnico di Milano**”
- the type of payment: “**FisMat 2013 Accommodation**”

Then proceed with the following personal information, which are necessary to generate a receipt of payment:

- tax identification number (not compulsory)
- name
- address
- post code
- town or city - province

and the following information about payment:

- amount paid
- original deadline
- reason for payment: please write “FisMat 2013 Accommodation – *guest’s name and surname*”

**Pay attention:** it is important to write in the reason for payment the name of the guest.

summary of bank order - Select payment mode

details of bank order

beneficiary: POLITECNICO DI MILANO  
 type of payment: RESIDENZE/ACCOMMODATION2011/12  
 tax identification number: [empty]  
 Name: MARIO ROSSI  
 address: PIAZZA LEONARDO DA VINCI, 32  
 postcode: 20133  
 town or city - province: MILANO MI  
 amount: 880,00  
 original deadline: [empty]  
 reason for payment: ACCOMMODATION 2011/2012 - MARIA ROSSI

Select mode of payment

Select one of the following modes of payment: SCRIGNO Internet Banking (for customers of Banca Popolare di Sondrio), Visa or Mastercard credit cards or Bankpass Web.

mode of payment	amount of bank order	quittance tax	payment charge	total to be paid
SCRIGNO Internet Banking	880,00	---	---	880,00
VISA/MasterCard	880,00	---	10,56	890,56

I wish to receive a paper receipt at my home address  
 The cost of this service is €2.00 and will be added to the total to be paid.

To complete the payment, press "proceed". Upon successful completion of payment, a confirmation page will appear  
 The transaction will require a moment; please do not press any buttons at during that time.

proceed    cancel    back to previous page

In the window “Select mode of payment” select the kind of payment and go on by clicking the button “Proceed”.

payment with credit card

payment of authorized 890.56 EUR

To complete payment, press "confirm". Once the requested transaction is completed successfully, a confirmation page will appear This may take a moment; please do not press any keys during that time.

confirm    cancel

The following page shows the request of authorization of the payment. Click on the button “Confirm” to connect to the payment circuit. If you wish to cancel the operation select the option “Cancel”.

Now it is necessary to enter your credit card number, security number and expiry date, as well as your e-mail address. To conclude, click on “Acquista-Buy”.

**SCRIGNO**  
*Pago Facile*  
**Banca Popolare di Sondrio**

**Servizio Pagamenti Sicuri su Internet / Internet Secure Payment Service**

**Numero Carta di Credito / Credit card number**  
[ ]

**N. di sicurezza / Security no**  
[ ]  
\* Il numero di sicurezza corrisponde alle ultime 3 cifre del numero identificativo riportato sul retro della carta di credito. L'inserimento di questo codice garantisce la massima sicurezza dei tuoi acquisti in internet.  
\* The security number corresponds to the last 3 digits of the identification number shown on the back of the credit card. Entering this number guarantees the highest security for your internet purchases.

**Data di scadenza (mm/aa) / Expiry date (mm/yy)**  
Mese / Month: [ 01 ] Anno / Year: [ 2010 ]

**Titolare della carta di credito / Credit card cardholder**  
Nome / First Name: [ ]  
Cognome / Last Name: [ ]

**Indirizzo E-mail / E-mail address**  
[ ]

[Acconsento al trattamento dei dati / I agree to the use of data](#)

**Numero d'ordine / Order Number**  
000000000001307363962954

**Importo / Amount**  
890,56 EUR

**Carte di credito accettate / Credit card accepted**

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**W3C XHTML 1.1** **W3C CSS** **W3C WAI-ARIA**

**Informativa ai sensi dell'art. 13 del Decreto Legislativo 196/2003 (Codice in materia di protezione dei dati personali)**  
Al centro del documento

Start Servizio Paga... 14.40